



## **Senate Education Committee**

### **1. Role**

The Senate Education Committee assists Academic Senate by providing leadership and advice with respect to the University's strategic plan relating to Learning and Teaching, including, but not limited to assurance of academic quality and standards, student experience and assurance of quality education across all sites and modes of delivery.

### **2. Terms of Reference**

Provide advice and comment to Senate, supporting it by undertaking the following tasks:

- a. Review key performance indicators for the learning and teaching component of the University's Strategic Plan.
- b. Set and monitor institutional benchmarks for academic quality and outcomes.
- c. Monitor and initiate action to improve performance against institutional benchmarks for academic quality and outcomes.
- d. Evaluate the effectiveness of institutional monitoring, review and improvement of academic activities.
- e. In consultation with the Academic Planning and Curriculum Approvals Committee, develop standards and protocols used to determine the amount of Credit for Prior Learning to be awarded under the provisions of articulation pathways agreements, both domestic (on and off campus) and off shore.
- f. Develop mechanisms for the identification and dissemination of good practice and excellence in learning and teaching.
- g. Review and respond to School reports on academic quality assurance and standards, including Annual Program Reports, reports on the approval of academic results, and the conferral of awards of graduate status and degrees, diplomas and certificates to undergraduate, honours and postgraduate coursework students who have completed their studies.
- h. In consultation with the Academic Planning and Curriculum Approvals Committee, develop and review academic policies, procedures and guidelines, including policies for the approval of curriculum
- i. Formulate advice to Senate and the University Executive regarding enhancement projects and grants and/or internal awards for excellence in teaching.
- j. Critically evaluate the quality and effectiveness of educational innovations or proposals for innovation.
- k. Consider any matters referred to it by the Academic Senate or by the Chair of Academic Senate, or by School Academic Committees.



- l. The Committee will be assisted by the Senate Assessment Committee and Expert Advisory Groups or Working Parties for specific purposes.

### **3. Membership**

Membership is as follows:

- a. Deputy Vice-Chancellor and Vice-President, Education (Chair)
- b. Deputy Chair; nominated by Chair of the Education Committee in consultation with Chair, Academic Senate. The nominated member is chosen from elected members of Academic Senate and endorsed by Senate Executive
- c. Pro Vice-Chancellor, International
- d. Pro Vice-Chancellor Student and University Planning, or nominee
- e. Pro Vice-Chancellor Educational Partnerships and Quality, or nominee
- f. Pro Vice-Chancellor, Learning and Teaching, or nominee
- g. Pro Vice-Chancellor, Indigenous Education
- h. Director, Education Quality & Policy
- i. Deputy Dean, from each School or nominee
- j. Dean, Graduate Studies and Researcher Development, or nominee
- k. Chief Executive Officer, The College, or nominee
- l. One representative from the University Research Institutes. The representative is to be nominated by the Institutes, with an annual rotation
- m. Executive Director, Library Services, or nominee
- n. Chair from each Expert Advisory Group or Working Party established by the Senate Education Committee, or nominee
- o. Chair, Academic Senate
- p. One undergraduate student, elected by and from the undergraduate students of the University
- q. One postgraduate student, elected by and from the postgraduate students of the University.

### **4. Chairing of Meetings**

The meeting is Chaired by the Deputy Vice-Chancellor and Vice-President, Education. In their absence, the Deputy Chair will preside.

### **5. Meeting Frequency**

Senate Education Committee will meet between 4 to 6 times per year, as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.

### **6. Quorum**

Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee.



If a quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.

**Approved at Academic Senate on 23 February 2024.**