

# Assessment Committee

## 1. Role

The Assessment Committee assists Senate's Education Committee by monitoring assessment practices and standards across the University, and giving advice about assessment policy, standards and quality improvement within the Higher Education Standards Framework.

## 2. Terms of Reference

Support Academic Senate's Education Committee by undertaking the following tasks.

- a. In collaboration with the School Academic Committees, and the University Research Institutes, monitor the implementation of the *Assessment Policy – Criteria and Standards-Based Assessment*, and advise Senate Education Committee about assessment policies, procedures and guidelines;
- b. Identify and promote good assessment practice, including benchmarking within the University and with other institutions;
- c. Following teaching sessions, receive and consider written reports, from the Schools, and, where appropriate, University Research Institutes, including a summary of the approved results for units, any significant variability, anomalies and trends, and any recommendations about assessment policies and practices\*;
- d. Monitor the processes that are used to ensure consistency of marking across markers, campuses and student cohorts, and between equivalent College and University units;
- e. Oversee the implementation of the University's academic integrity framework.

\*From 1 September 2016 this includes undergraduate honours programs.

## 3. Membership

Membership is as follows:

- a. Pro Vice-Chancellor (Digital Futures) (Chair);
- b. Pro Vice-Chancellor (Learning Transformations);
- c. Executive Director, Quality and Performance, or nominee;
- d. Chief Student Experience Officer, or nominee;
- e. A Deputy Dean of each School, nominated by the Dean;
- f. Dean, Graduate Studies, or nominee;
- g. Dean, The College, or nominee;
- h. Director, Learning Transformations, or nominee;
- i. Director, Student Administration, or nominee;
- j. One student representative, chosen by the Chair from the student members of Senate Education Committee;

- k. One additional elected member of Academic Senate, chosen by the Senate Executive Committee in consultation with the Chair of the Assessment Committee, to achieve gender balance and/or appropriate expertise.

The Chair of Assessment Committee may appoint a member of the Assessment Committee as its Deputy Chair.

The Chair of the Committee may invite other staff to attend meetings on a non-voting basis, to ensure good communication.

**Approved by Academic Senate: 26 October 2012**

**Minor amendments approved: 31 January 2013**

**Updated membership approved: 13 February 2015 Senate**

**Updated membership approved: 8 May 2015 Senate Executive Committee**

**Updated membership approved: 4 December 2015 Senate**

**Updated membership approved: 19 February 2016 Senate**

**Updated membership approved: 17 June 2016**

**Updated membership and Terms of Reference approved: 12 August 2016**

**Updated membership approved: 21 April 2017**

**Updated membership approved: 8 December 2017**

**Updated membership approved: 23 February 2018**