

## **BOARD OF TRUSTEES**

**Minutes** of meeting 05/2 of the Board of Trustees of the University of Western Sydney, held at 9.00 am on **Wednesday 13 April 2005**, in the Boardroom, Building AD, Werrington North.

**Present:**

- Mr John Phillips AO (Chancellor)
- Professor Janice Reid AM (Vice-Chancellor)
- Mr Barry Baillie
- Dr Anne Benjamin
- Ms Linda Burney
- Professor Anne Cusick
- Ms Gabrielle Kibble AO
- Mr Angelo Kourtis
- Mr Colin La Flamme
- Associate Professor Valentina McInerney
- Mr Roy Medich OAM
- Mr Geoffrey Roberson
- Mr Glen Sanford
- Hon Kim Yeadon

**In Attendance:**

- Professor Robert Coombes
- Ms Rhonda Hawkins (Secretary to the Board)
- Mr Mikael Kjaerbye
- Mr Jason Markwick
- Ms Sharon Rigney
- Mr Ray Thiele
- Mr Paul Woloch
- Professor Chung-Tong Wu
- Ms Jo Maguire (Minutes secretary)
- Ms Marian Alleyn

### **1 OPENING AND PROCEDURAL MATTERS**

#### **1.1 Welcome**

The Chancellor welcomed those present. He advised that the Minister for Education, Hon Carmel Tebbutt, had approved the Board's proposal that Kim Yeadon and Jan Burnswoods be reappointed to the Board of Trustees as Ministerial appointments.

#### **1.2 Apologies**

Apologies were received from Ms Mary Foley, Hon Jan Burnswoods; Ms Meg Oates and Mr Malcolm Wood.

**1.3 Starring of Items**

The following items were starred: 1.1, 1.2, 1.3, 1.4, 2.2, 3.1, 3.2, 3.3, 3.4, 3.7, 3.8, 3.9, 4, 5.1, 5.5 and 6.1.

*It was resolved:*

**that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.**

**1.4 Arrangement of Business**

Items listed for discussion in the Closed Session were 3.1, 3.3, 3.8 and 3.9.

**1.5 Confirmation of Minutes**

*It was resolved:*

**that the Minutes and Confidential Minutes of the meeting of the Board of Trustees, held on 16 February 2005, be confirmed.**

**2 BUSINESS ARISING**

**2.1 UWS Related Entities – Management and Governance Implementation Framework**

The Board **noted** that a paper will be submitted to the next Board meeting through the Strategy and Resources Committee.

**2.2 Complaints Management and Systems Development**

**2.3 Review of UWS Policy and Processes**

Mr La Flamme raised various concerns regarding these items. He agreed to raise them with the Social Justice Committee in the first instance.

**3 NEW GENERAL BUSINESS & MATTERS FOR DISCUSSION/DECISION**

**3.1 Review of Board Performance**

**3.1.1 Strategy and Resources Committee New Terms of Reference**

These items were dealt with in the Closed Session.

**3.2.1 Update on Realignment of the Colleges and Schools**

The Board **noted** this progress report. Mr La Flamme noted a potential conflict of interest, as a student of the School of Social Ecology and Lifelong Learning and abstained from participating in the resolution.

*It was resolved that the Board:*

- 1. approves the dissolution of the School of Education and Early Childhood Studies and the School of Social Ecology and Lifelong Learning, and the formation of a new “School of Education” to replace those Schools;**
- 2. notes the College and Schools Realignment discussion paper.**

### **3.2.2 Establishment of a Graduate School in the College of Law and Business**

The Board discussed this proposal, which was presented as a measure to enhance the quality, reach and attractiveness of the UWS postgraduate suite of programs, and as a strategic priority.

*It was resolved that the Board:*

- 1. establish a Graduate School, to be known as the Sydney Graduate School of Management (SGSM), within the College of Law and Business; and**
- 2. endorse the transfer of all business and staff of SGSM Ltd to the University on terms no less favourable than those they currently enjoy.**

### **3.3 HECS and Undergraduate Fees in 2006**

This item was dealt with in the Closed Session.

### **3.4 Abolition of Compulsory Up-Front Student Union Fees**

The Board discussed this report. Discussion identified that there has been significant lobbying of the Federal Government from the AVCC, the NSWVCC and that UWS did not favour the government's proposal to abolish all compulsory student services fees.

The Board recognised the possibility that the introduction of Voluntary Student Unionism, as presented by the Minister, would become a reality. If so, the University will need to consider ways to retain essential services currently provided by student associations and financed by the student services fees.

### **3.5 Report on Board Strategy Day – 18 March 2005**

This report was **noted**.

### **3.6 Uses of the University Seal**

The Board noted the summary report of uses of the University Seal.

*It was resolved:*

**That the uses of the University seal since 25 January 2005 be approved.**

### **3.7 Proposed New Teaching Building at Parramatta Campus, UWS**

The Deputy Vice-Chancellor (Development and International) gave a presentation to the Board. The Board **noted** the paper provided, and that the cost of the New Teaching Building has been refined through the development process as greater certainty was obtained regarding issues of site, building configuration and functionality.

*It was resolved:*

**That the Board approves a budget allocation of \$21 million for the delivery of the proposed New Teaching Building with an additional contingency allowance of \$0.5 million.**

### **3.8 Cases Under Management**

This matter was dealt with in the Closed Session.

**3.9 Commercial (In-Confidence) Matters**

These matters were dealt with in the Closed Session.

**4 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES AND COUNCILS**

**4.1 Strategy and Resources Committee**

**4.2 Audit and Risk Management Committee**

Mr Glen Sanford, Chair of the Audit and Risk Management Committee, spoke to the joint report in Ms Foley's absence. The joint report was **noted**.

**4.3 Campus Development Taskforce**

The report of the Campus Development Taskforce meetings held on 11<sup>th</sup> February and 1<sup>st</sup> April were **noted**. Negotiations with the RTA had become more complex since Recommendation 2 was written. The Board gave approval in principle to Recommendation 2, on the condition that the University must receive suitable financial compensation.

*It was resolved that the Board:*

- 1 (i) **Approves the sale to Landcom of approximately 2.21ha of land within the Campbelltown campus, subject to finalisation of the conditions of sale.**
- 1 (ii) **Authorises the Board Standing Committee to approve the final sale price and conditions.**
- 2 (i) **Authorises the Campus Development Committee to negotiate with the RTA to settle a price for the release of that part of the Westmead site identified for the TransitWay; and**
- 2 (ii) **Authorises the Board Standing Committee to approve the final price and any conditions.**
- 3 **Notes that the University requires approval of the Minister for Education to deal in any way with land resources. The Board delegates the Board Standing Committee to authorise approaches to the Minister, verifying that Board approval will be sought for any firm proposals.**

The Addendum to Campus Development Taskforce Report of 1 April 2005 was **noted**.

*It was resolved:*

**That the Board delegates to the Campus Development Committee the exercise of the authority of the Purchase and Tender Board under the Procurement Procedures and Tender Board Policy and the Purchasing Procedures Policy to:**

- a. **call and invite formal tenders for supply of goods or services where the value of the contract is likely to exceed \$100,000;**

- b. **consider quotations and tenders for purchases or contracts with a value in excess of \$20,000;**
- c. **approve the letting of contracts and tenders subject to University accounting procedures and application of expenditure delegations.**

There was discussion about the wording of the recommendation to the Board regarding Clause 25 of the Procurement Procedures and Tender Board Policy and it was agreed that, due to the lack of clarity in the recommendation, the Vice-Chancellor would revise this wording for the Board's future consideration.

The Board considered the proposal to enhance the delegation of the Executive Director, Property Development.

*It was resolved:*

**That the Board set the financial delegation limit of the position of Executive Director, Property Development, at \$500K.**

#### **4.4 Academic Senate**

Associate Professor McInerney spoke briefly in relation to this report on behalf of the Chair of Academic Senate, Professor Cusick, who had left the meeting early. The Board **noted** the report and agreed that the Senate Workplan 2005 should be resubmitted for discussion at the June meeting.

#### **4.5 UWS Regional Council**

##### **4.5.1 Business and Industry Advisory Panel**

The Board **noted** these reports.

#### **4.6 UWS Foundation**

The Board **noted** this report.

#### **4.7 UWS Indigenous Advisory Council**

The Board **noted** this report, and the verbal advice provided by Professor Coombes that the Director's position would be advertised in the next two weeks.

### **5 Board Member Reports**

#### **5.1 Report from Postgraduate Student Member**

Issues raised by Mr La Flamme have been recorded at Items 2.2 and 2.3 of these minutes.

**5.2 Report of the Undergraduate Student Member**

There was no report from the Undergraduate Student Member

**5.3 Report from the General Staff Member**

There was no report from the General Staff Member

**5.4 Report from the Academic Staff Member**

There was no report from the Academic Staff Member

**5.5 Report from the Graduate Member**

The Board noted Mr Baillie's advice that he had addressed the Senior Staff Forum on 31<sup>st</sup> March to promote support of alumni development, and that his address had been positively received.

**6 Other Reports and Items for Information**

**6.1 Vice-Chancellor's Report**

The Vice-Chancellor spoke briefly to particular items in her report. In addition she advised:

- (i) That the University has begun negotiations with the Department of Health regarding a Centre of Medical Health Development.
- (ii) The Academic Program Review is beginning to produce positive and measurable impacts.
- (iii) The University is continuing negotiations with the Student Association over three areas: recognition; settlement agreement and service level agreement. Regarding recognition, the Vice-Chancellor ask the Board to delegate to the Board Standing Committee delegation to ensure requirements are met.

*It was resolved:*

**To delegate to the Board Standing Committee consideration of the request for recognition by UWS Students' Association.**

**6.2 University Reports**

**6.2.1 Occupational Health and Safety**

This report was **noted**.

**6.2.2 Staffing and Update on Enterprise Bargaining**

This report was **noted**.

**6.2.3 Recent Developments on Callista**

This report was **noted**.

**6.2.4 Update on UWS Medical School**

This report was **noted**.

**6.2.5 UWS Acquisitive Sculpture Award and Exhibition Report  
on the Inaugural Event November 2004**

This report was noted.

**7 Other Business**

The Chancellor advised Board members that they are invited to participate in the Anzac Day ceremonies to be held at Hawkesbury campus.

**8 Next Meeting and Closure**

The next meeting of the Board of Trustees is scheduled to be held at 9.00am on Wednesday 22 June 2005, in the Boardroom, Building AD, Werrington North Campus.

There being no further business, the meeting closed at 1.00pm.

Confirmed by:

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Chair

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Date