BOARD OF TRUSTEES

POSTGRADUATE STUDENT MEMBER
NOTICE OF ELECTION AND CALL FOR NOMINATIONS

Key Information

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Notice of Election

This is a notice of election for the position of postgraduate student member on the Board of Trustees for the two year term commencing 1 July 2019 and ending 30 June 2021.

Nomination forms must be received by the Returning Officer returningofficer@westernsydney.edu.au by no later than 4.00pm Friday 22 March 2019.

This election will be held in accordance with the Western Sydney University Act 1997, the Western Sydney University By-law 2017 and the Western Sydney University (Governance) Rule 2017. Relevant parts of each of these instruments are referred to in the separate Information for Nominees document, available on the University's Elections web site: https://www.westernsydney.edu.au/elections

Eligibility

Only persons who are listed on the relevant Student Electoral Roll, produced from Student Systems as at 4.00pm on Friday, 22 March 2019, are eligible to nominate for the positions referred to in this Notice.

A ‘postgraduate student’ is a student enrolled in a Western Sydney University postgraduate degree, either a postgraduate coursework program or a postgraduate research higher degree program.

Students must not be a member of the academic or general (professional) staff of the University (defined as a person who is working half time or greater and who has accepted and started duty in a position with tenure of one year or more).

Further information about eligibility is provided on the elections web site: https://www.westernsydney.edu.au/elections
Nomination Process

- A person cannot nominate himself or herself for election; their nomination must be proposed by two other postgraduate students eligible to vote in this election.
- This election does not use an electronic nomination form. Nominations must be completed, scanned as a PDF and emailed to the Returning Officer returningofficer@westernsydney.edu.au by 4.00pm Friday 22 March 2019.
- A person cannot propose more than one candidate for election. If a person proposes more than one candidate, the first valid nomination form only received by the Returning Officer will be accepted as a valid nomination.
- The form must be signed by the nominee and two other postgraduate students eligible to vote in that election.
- The candidate for election cannot withdraw their nomination after the closing date for nominations.

Nominees may provide a candidate statement (up to 300 words), which the Returning Officer will make available to voters in the event of a ballot. If candidates wish to submit a statement and photo to support their candidature in the event of a ballot, these must also be received by the Returning Officer by the close of nominations, 4:00pm Friday, 22 March 2019. Candidate statements must be in MS Word format and no longer than 300 words and should contain:

(a) the candidate’s name;
(b) the candidate’s current occupation or position;
(c) the current course and year in which the candidate is enrolled;
(d) any academic or professional qualifications;
(e) any honours or distinctions;
(f) any employment or other relevant experience;
(g) any other information the candidate thinks relevant.

Photos must be in .jpeg format (no bigger than 256 kb). The Returning Officer may ask the candidate to edit or redact any information that exceeds the 300 word limit, or which the Returning Officer considers is irrelevant. If this does not occur by the deadline specified by the Returning Officer, then the Returning Officer has the discretion to withhold the candidate’s statement from being distributed to voters.

The completed nomination form, candidate statement and photo must be emailed to the Returning Officer returningofficer@westernsydney.edu.au by no later than 4.00pm Friday, 22 March 2019.

Ballots and Voting

If, at the close of nominations, there is more than one valid nomination, a ballot will be conducted using bigpulse online voting technology between Monday, 8 April 2019 and 4.00pm Thursday, 18 April 2019.
Further Information

Intending nominees must read the “Eligibility” document and the “Information for Nominees” documents which provide important information on the role and responsibilities of a Board member. It is provided on the Elections web site https://www.westernsydney.edu.au/elections

General information about the Board of Trustees can be found at: https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees

You can also contact the Returning Officer at the details below.

Your nomination must be received by the Returning Officer by 4.00pm on Friday 22 March 2019.

Sophie Buck
Returning Officer and Director, Office of Governance Services
returningofficer@westernsydney.edu.au

(02) 4570 1415