



**WESTERN SYDNEY**  
UNIVERSITY



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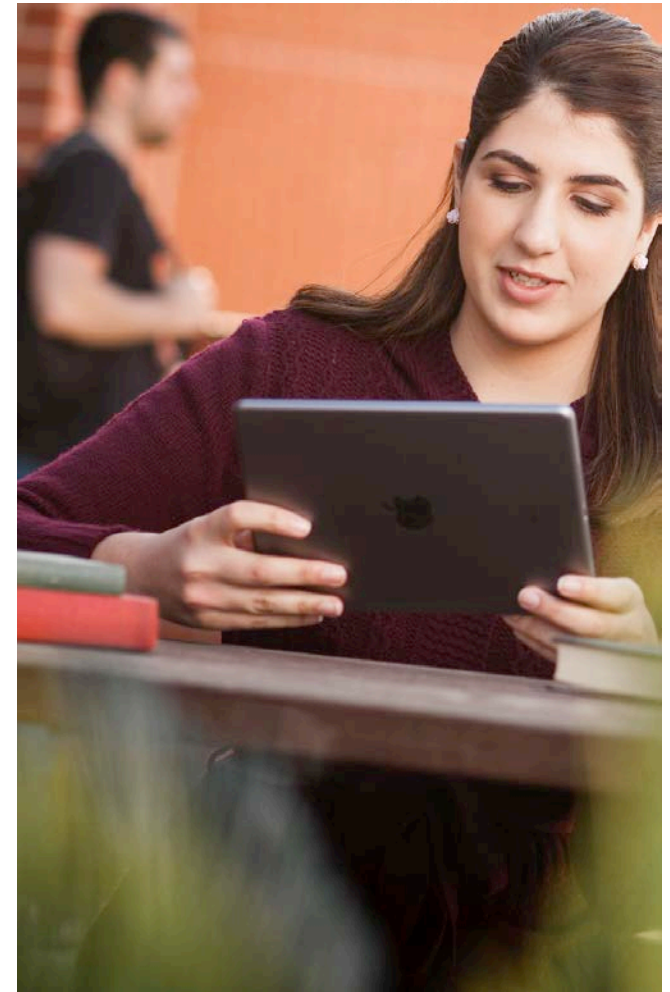
The College



**Updating your record  
following course transfer**

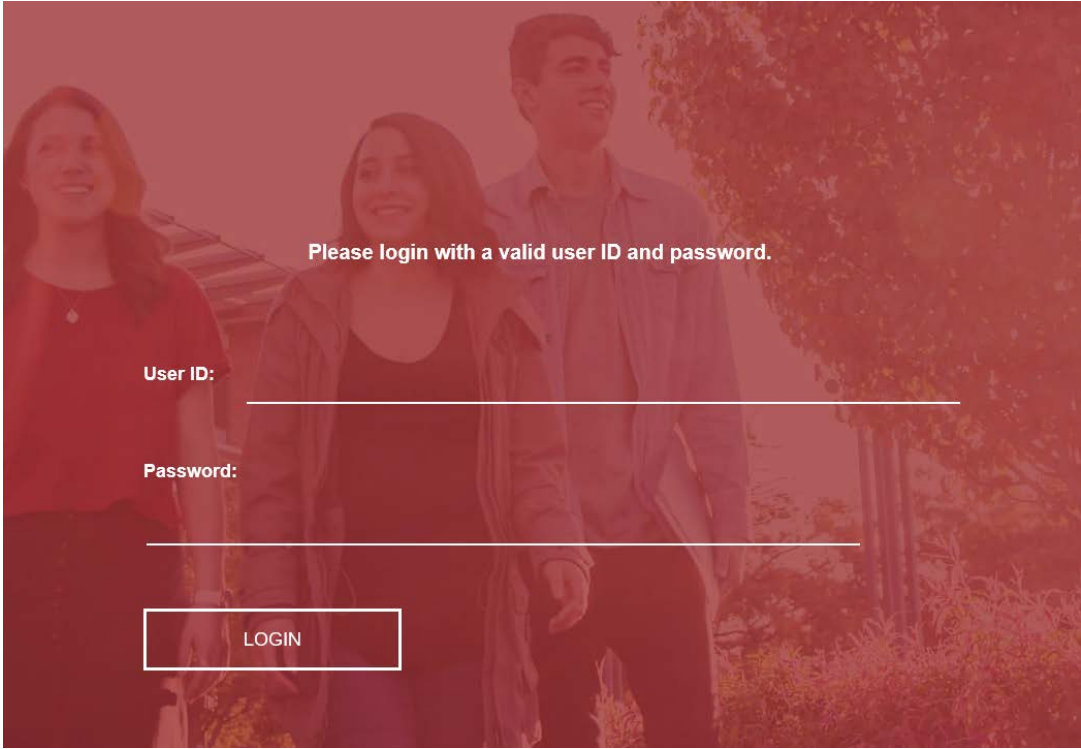
# What do I need to do

- Check your details and update if required
- You need to complete all your enrolment steps and a new electronic Commonwealth Assistance Form (eCAF) by logging into MySR via the MyWestern (student portal):  
<https://www.westernsydney.edu.au/mywestern>
- Check your enrolment, you can delete units up until Census (31 July)

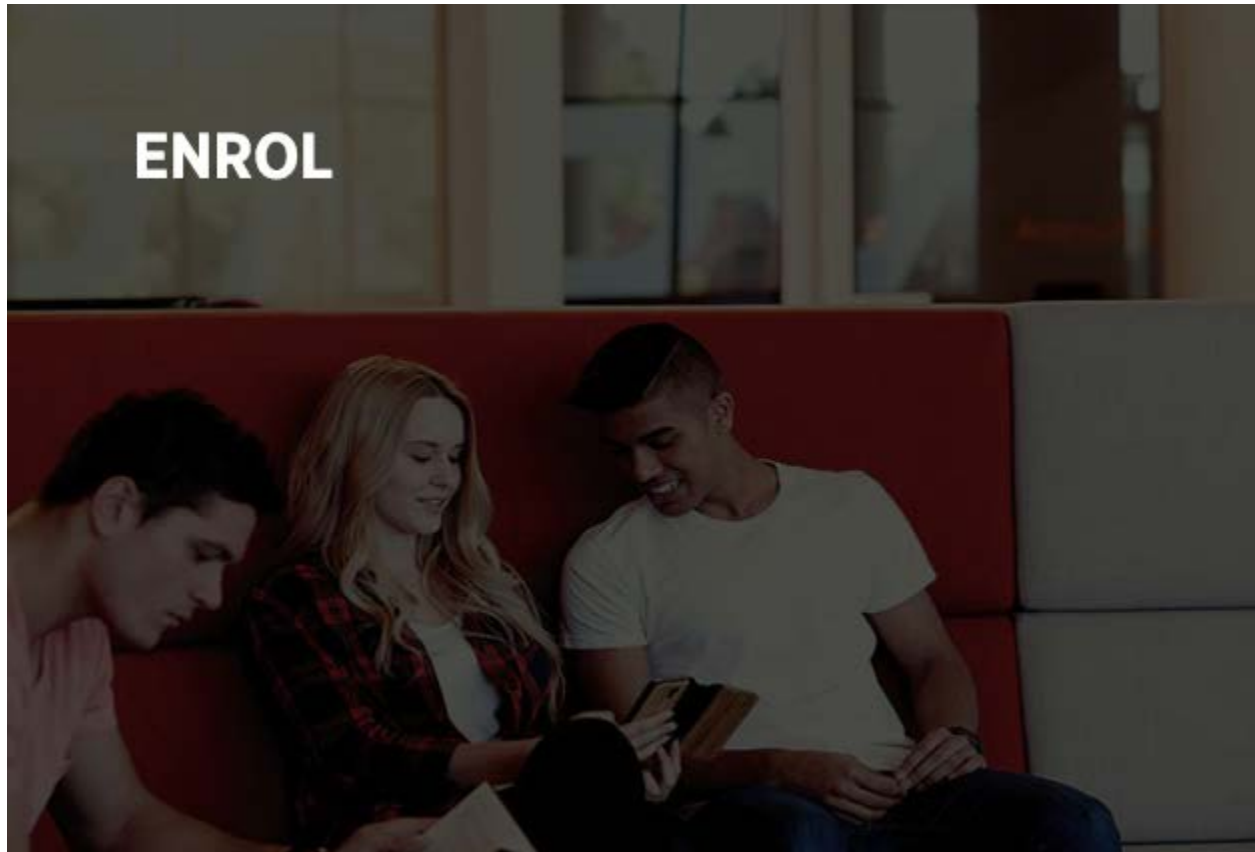




# How do I complete my enrolment steps? Log into MySR.



# How do I complete my enrolment steps?



Click here

# How do I complete my enrolment steps?

Home >

Enrol >

Course Records >

Fee Records >

Graduate >

Logout >

## Update Your Enrolment

Select your course from below

6005 - Diploma in Arts/Bachelor of Arts	2017
9017 - University Foundation Studies Accelerated - 1 Term (WSTC)	2017

← Click on your new course

Check you are enrolled in the correct units – refer to your FYEC if you have any questions

# Update your Commonwealth Assistance Form HECS-HELP eCAF

Home	>	Government Forms		
Confirm Personal Details	>			
Surveys & Requirements	>	Please use the selections below to update your Commonwealth Assistance Form and/or SA-HELP form when required.		
Government Forms	🔗	<table border="1"><tr><td>OPAL Travel Concession</td><td>UPDATE</td></tr></table>	OPAL Travel Concession	UPDATE
OPAL Travel Concession	UPDATE			
Specialisations & Units	>	<table border="1"><tr><td>Commonwealth Assistance Form</td><td>UPDATE</td></tr></table>	Commonwealth Assistance Form	UPDATE
Commonwealth Assistance Form	UPDATE			
Logout	>	<table border="1"><tr><td>SA-HELP Form</td><td>UPDATE</td></tr></table>	SA-HELP Form	UPDATE
SA-HELP Form	UPDATE			

Click here



# Update you Commonwealth Assistance Form HECS-HELP eCAF - Continued




Australian Government

1209A - Request for Commonwealth support and  
HECS-HELP

Follow the instructions on the form

# Update your SA-HELP Form

Home	>	Government Forms		
Confirm Personal Details	>			
Surveys & Requirements	>	Please use the selections below to update your Commonwealth Assistance Form and/or SA-HELP form when required.		
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SA-HELP Form	UPDATE			

Click here





# Update SA-HELP Form - Continued



Australian Government

## 1279A - Request for SA-HELP assistance

Follow the instructions on the form

# What happens if I do not update my record?

You will be discontinued after census (31<sup>st</sup> July)

- If you wish to continue studying you will have to:
  - Complete a miscellaneous enrolment  
*and*
  - Pay full upfront tuition fees.

# Where can I get help?

- Enrolments staff will be in Computer Labs to assist:

## **Nirimba room U4.G.19**

- *Wednesday 12 July 9am-5pm*
- *Monday 17 July 9am-5pm*
- *Monday 31 July 9am-5pm*

## **Kingswood V.1.13**

- *Thursday 13 July 8am-3pm*
- *Thursday 27 July 8am-11am*

## **Bankstown 17.1.02**

- *Friday 14 July 9am-5pm*
- *Tuesday 18 July 9am-5pm*
- *Friday 28 July 9am-5pm*

- Staff in Student Central can also assist