

WESTERN SYDNEY UNIVERSITY



VICE-CHANCELLOR'S EXCELLENCE AWARDS 2020 Excellence in Leadership - Academic Staff

SECTION 1 - NOMINEE DETAILS

INDIVIDUAL NOMINATION

STAFF ID		CONTACT NUMBER	
FIRST NAME		LAST NAME	
POSITION/TITLE		LENGTH OF SERVICE	
SCHOOL/UNIT			
EMAIL ADDRESS			

SECTION 2 - ACCEPTANCE OF NOMINATION BY NOMINEE

I/We hereby give permission for Western Sydney University to use my/our photograph/s in official University business, including websites, newsletters, newspapers and promotional material. It is agreed that the use of the photographs/s shall in no way be used in any other forum other than for official University business.

NAME:		SIGNATURE:	
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SECTION 3 - PLEASE COMPLETE ONE OF THE FOLLOWING OPTIONS (A or B)

A - NOMINATOR DETAILS

STAFF ID		CONTACT NUMBER	
FIRST NAME		LAST NAME	
POSITION/TITLE		EMAIL ADDRESS	
SCHOOL/UNIT			

B - ENDORSEMENT OF NOMINATION BY SUPERVISOR

STAFF ID		CONTACT NUMBER	
FIRST NAME		LAST NAME	
POSITION/TITLE		EMAIL ADDRESS	
SCHOOL/UNIT			

SIGNATURE:		DATE:	
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Please provide a summary of the nomination (max 100 words) (include reference to the exceptional qualities/ initiatives and/or service this staff member/team has provided/delivered).

Please note: if the nomination is successful, this summary will be included in the award booklet. This should be written in the third person.

SECTION 4 - STATEMENT OF SUPPORT (DVC & VP / VP / PVC / DEAN OF SCHOOL / EXECUTIVE DIRECTOR OR DIRECTOR)

Please state reasons for supporting this nomination, include reference to alignment to Securing Success (max 500 words)

NAME: _____

POSITION: DVC & VP / VP / PVC / DEAN OF SCHOOL / EXECUTIVE DIRECTOR OR DIRECTOR

SIGNATURE: _____



SECTION 5 - SELECTION CRITERIA

Please provide a brief summary (max 750 words) demonstrating:

Excellence in;

- *Key aspects of personal and interpersonal capability when leading staff. For example, self regulation, decisiveness, commitment and having a high ethical and professional standard, rising to challenges and the ability to work productively with a diverse range of people;*
- *You should provide letters/emails/materials to support your statement (if available). You should provide examples of the nominee demonstrating excellence in problem solving, demonstrating transparency, accountability and responsibility.*

Leading staff;

- *Leading organisational development / change / innovation*

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Provide a brief summary demonstrating a high level of understanding and competence in learning and teaching and relevant research. (Maximum 500 words)

SECTION 6 - REFEREE REPORTS

Please attach a minimum of 2 (two), maximum of 6 (six) signed referee report/s to support nomination.

SECTION 7 - SUPPORTING DOCUMENTATION & CHECKLIST

You may include three (3) to five (5) supporting documents as evidence of the achievements of the nominee(s). The documents need to be relevant and clearly support the nomination.

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APPLICANT CHECKLIST

ALL nominations, including attachments, **MUST** be provided as **1 combined PDF document in the following order**. Any additional (separate) documents will **not** be considered as part of the nomination.

- Signed Nomination Form
- Signed Referee Reports (minimum of 2, maximum of 6)
- Supporting documentation (as per Section 7)
- I confirm the nominee/s have completed ALL mandatory WHS online training

Please submit your application (as 1 combined PDF document) via email to vcxawards@westernsydney.edu.au including the following information:

Email title: [Award Category] e.g. Excellence in Leadership - Academic Staff

Please ensure the PDF attachment is clearly titled as the Category and Nominee Name

e.g. **[Excellence in Leadership - Academic_First_Name_Surname]**

CLOSING DATE/TIME: MONDAY 12 OCTOBER 2020 AT 5:00PM

NOTE: This nomination will be acknowledged within two (2) business days.
If you do not receive a formal acknowledgement within this timeframe,
please email vcxawards@westernsydney.edu.au