



SENATE EDUCATION COMMITTEE

Terms of reference

Course and Unit Standards Working Party

(as at August 2018)

Background

The SFU Standards Working party was established by the Senate Education Committee as an action arising from the Chair's report on the 2016 Steering Committee overseeing the revision of the SFU. During 2017, the Senate Education Committee endorsed a SFU Standards Working Party recommendation to set the Threshold Standard for teaching as 20% disagreement with the SFU OSI (overall Satisfaction Index). Further work is now required to determine what processes should be in place to ensure accountability, that excellence is acknowledged and improvements in quality are supported, and communicated to students.

Terms of Reference

1. The Course and Unit Standards Working Party will report to the Senate Education Committee.
2. It will investigate, benchmark and consult appropriately to further enhance the process for evidence-based standards setting for the SFU, which includes:
 - a. Establishing, monitoring and adjusting institutional performance quality standards for the SFU, including assessing trend data to validate the new SFU.
 - b. Developing a transparent process for communicating to Schools and other appropriate groups on performance in relation to these standards.
 - c. Establishing an efficient process for supporting the appropriate groups (School leaders/ course teams/staff /students etc.) to set improvement targets.
 - d. Plan and provide advice to guide implementation of effective approaches to enhance the perceived quality of student teaching and learning experience in Units.
 - e. Plan and oversee the implementation of the standards and processes.
3. Propose an integrated quality assurance strategy for units and courses incorporating, for example, SFU, ACR, CSI, Quality Matters rubric and Peer Review of Assessment.
4. Respond to other matters referred by Senate Education Committee.
5. The Group will provide regular written updates to each meeting of Senate Education Committee.

Membership

- Tony Lazzara, Executive Director, Quality and Performance (Chair);
- Simon Bedford, Director, Learning Transformations (or nominee);
- Carol Russell, Senior Lecturer, Learning Transformations;
- Leanne Yard, Associate Director, Planning & Performance;
- Alpha Possamai-Inesedy, Nominee from the Third Party Advisory Group to Senate Education;

- Matthew McGuire, Deputy Dean (Acting), School of Humanities and Communication Arts;
- Stephen Janes, Deputy Dean, School of Law;
- Tim Griffin, Director of Learning and Teaching, School of Social Sciences and Psychology;
- Kate Liddell, Associate Director, Quality and Reviews;
- Royson Valore, Manager, Quality Systems (as observer).

Executive support will be provided by OQP. The Group would seek input from expert members, as appropriate. These might include:

- Directors of Academic Programs
- Student representatives

The Chair of the advisory group may invite other staff to attend meetings to provide expertise or ensure good communication.